



**User Manual
for CDCC Pilot Scheme Participant Enrolment
to Screening and Management (DHC Nurse)
[G137]**

March 2024

The Government of the Hong Kong Special Administrative Region

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Document Summary

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March 2024	March 2024	<ul style="list-style-type: none"> Revised version for Enrolment to Screening New function for Enrolment to Management

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A. Introduction



CDCC Introduction

The CDCC IT Module which rides on the eHealth+ of Electronic Health Record Sharing System (eHRSS) platform is designated for the operation for Chronic Disease Co-Care (CDCC) Pilot Scheme. **The CDCC IT Module is developed to facilitate the provision of clinical services by healthcare professionals to the participants, which includes clinical documentation, attendance register, clinical record sharing and reimbursement submission.**

This user guide aims at providing CDCC Healthcare Service Providers with detailed information for the Participant Enrolment to DM & HT Screening, also introducing the migration from DHC DM/HT Programmes to CDCC Management for CDCC IT Module. The general operation and expected outcomes of each function will be illustrated step-by-step in this user manual. It should be read together with the CDCC Operation Manual and Services Guidelines which provide an overview and operational information on the CDCC Pilot Scheme.

Definitions and Conventions



CDCC

Full name:

Chronic Disease Co-Care Pilot Scheme

Definition:

Chronic Disease Co-Care Pilot Scheme



CDCC Healthcare Service Providers

Definition:

Family Doctors, DHC, Nurses, Optometrists, Physiotherapists, Dietitians & Podiatrists who had enrolled in CDCC and will provide services to CDCC participants



Clinic Assistant

Full name: Clinic Assistant

Definition:

The assistant / nurse in Family Doctor's clinic delivering registration or administrative jobs



DHC

Full name: District Health Centre

Definition: District Health Centre



DHC CMS On-ramp

Full name:

District Health Centre
Clinical Management System On-ramp

Definition:

A part of the DHC IT Systems to support the operation at DHC core centre, satellite centres and service points by Operator (both Full-fledged and Express)



DHCE

Full name:

District Health Centre Express

Definition:

District Health Centre Express



eHR

Full name:

Electronic Health Record

Definition:

Electronic health record in eHRSS



eHRSS

Full name:

Electronic Health Record Sharing System

Definition:

Electronic Health Record Sharing System



Family Doctor

Full name:

CDCC Family Doctor

Definition:

The doctor is eligible to deliver CDCC service for screening and treatment.



HCP

Full name: Health Care Provider

Definition: Health care provider in eHRSS



HCR

Full name: Health Care Recipient

Definition: Health care recipient in eHRSS



HSL

Full name: Health Service Location

Definition: Health service location in eHRSS



Participant

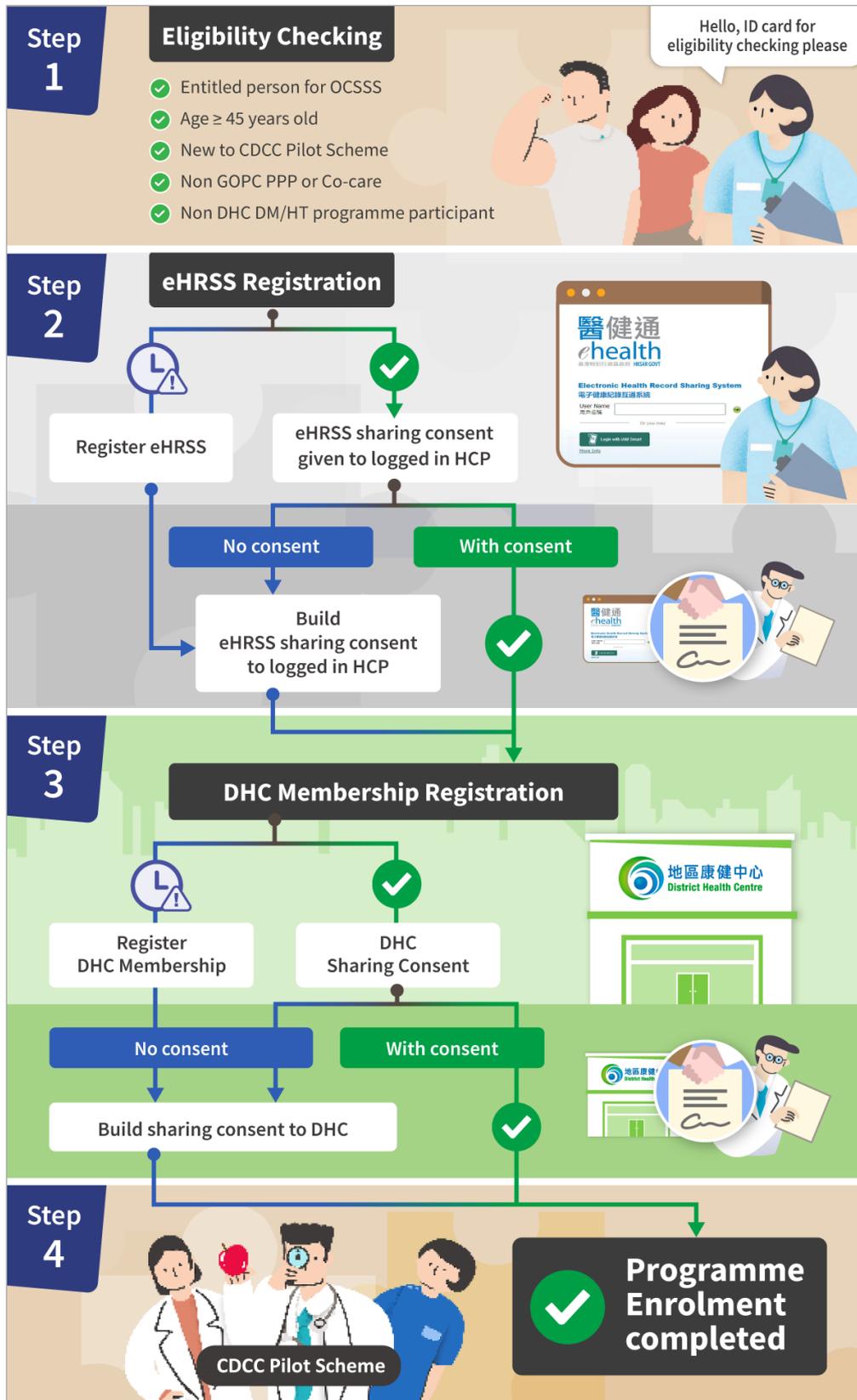
Full name:

Chronic Disease Co-Care Pilot Scheme Participant

Definition:

Members of the public who enrolled CDCC

Participant Journey for Enrolment to Screening

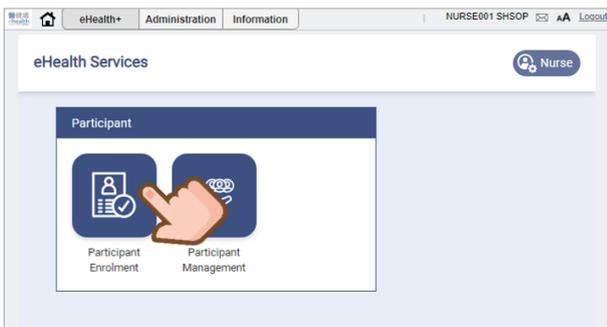


See [Appendix A](#) for details.

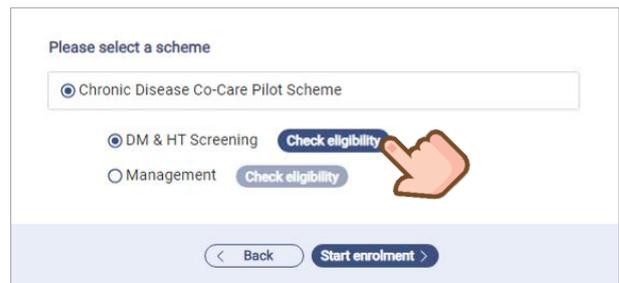
B. Enrolment Steps (Screening) Eligibility Checking for Screening



a Click [Participant Enrolment] under "Participant".



b Select Chronic Disease Co-Care Pilot Scheme. Click [Check eligibility] for DM & HT Screening. Pop-up for selecting participant.



Eligibility criteria for joining CDCC Pilot Scheme for DM & HT Screening.

Status of Family Doctor pairing

Eligibility Check List

- ✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)
- ✔ Age ≥ 45 years old
- ✔ New to CDCC Pilot Scheme
- ✔ Non GOPC PPP or Co-care programmes participant
- ✔ Non DHC DM/HT programme participant

Prerequisite

- ⚠ Not yet registered in eHRSS
- ⚠ No sharing consent given to your organisation
- ⚠ Not yet registered in DHC

Supplementary Information

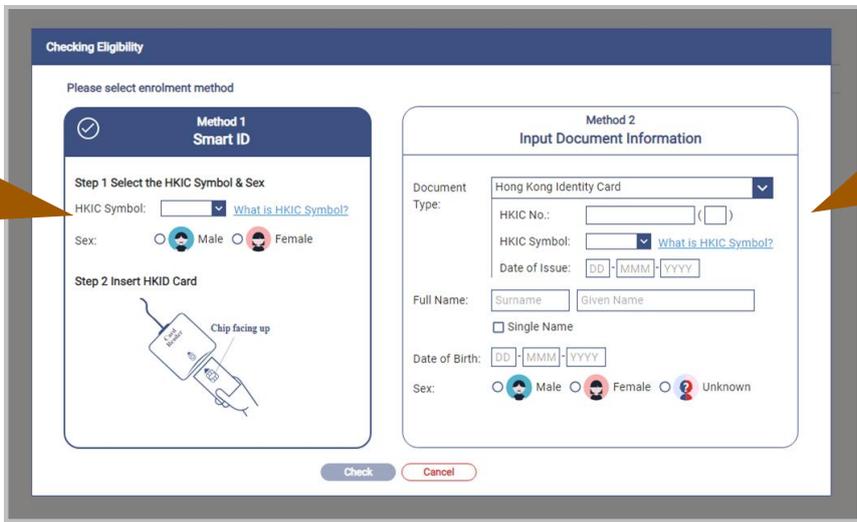
- ✔ Paired Family Doctor: Dr. CHAN, Tai Man (eHRUID: 123456)

Status of corresponding enrolment prerequisites completion.

 <p>Eligible</p> <p>Participant is eligible to join CDCC Pilot Scheme.</p>	<p>Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)</p> <hr/> <p>Age ≥ 45 years old</p> <hr/> <p>New to CDCC Pilot Scheme</p> <hr/> <p>Non GOPC PPP or Co-care programmes participant</p> <hr/> <p>Non DHC DM/HT programme participant</p> <hr/> <p>Paired Family Doctor: Dr. CHAN, Tai Man (eHRUID: 123xxx) /</p> <hr/> <p>Paired Family Doctor: Nil</p>
 <p>Outstanding Prerequisites</p> <p>Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.</p>	<p>Not yet registered in eHRSS</p> <hr/> <p>No sharing consent given to your organisation</p> <hr/> <p>Not yet registered in DHC</p>
 <p><u>NOT</u> eligible</p> <p>Participant is <u>NOT</u> eligible to join CDCC Pilot Scheme.</p>	<p>Not entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)</p> <hr/> <p>Age < 45 years old</p> <hr/> <p>Already enrolled to CDCC Pilot Scheme</p> <hr/> <p>Active GOPC PPP or Co-care programmes participant</p> <hr/> <p>Active DHC DM/HT programme participant</p>

C There are 2 methods for system checking on basic eligibility criteria, whether Applicant has joined eHRSS and registered as a District Health Centre (DHC)/ DHC Express (DHCE) member, whether Applicant has a paired Family Doctor.

Select [Method 1 - Smart ID] or [Method 2 – Input Document Information].



Method 1
Smart ID

Method 2
Input Document Information

Remark: If the client's HKIC symbol has "C" or "U", residential status eligibility will be checked through OCSSS.

Method 1: Smart ID

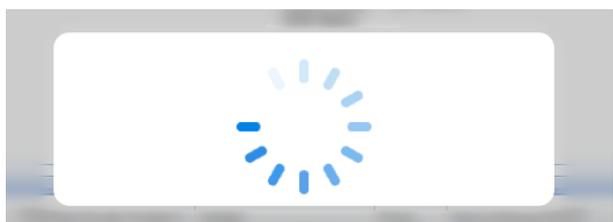
i.
Select the "HKIC Symbol" and "Sex".

ii.
Ask participant to insert the Smart HKIC into the card reader.

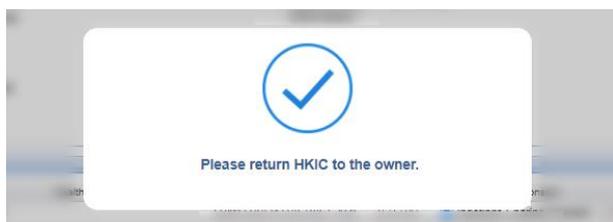


iii.
Click [Step 2 Insert HKID Card] icon.

iv.
Reading Smart HKIC in progress.



v.
Return the Smart HKIC to participant.



vi.
Click [Check] to proceed.

Method 2: Input Document Information

i.

Choose an appropriate document type from the drop-down list of “Document Type” (default as [Hong Kong Identity Card]) and input information shown on Identity document accordingly.

Method 2
Input Document Information

Document Type: Hong Kong Identity Card

HKIC No.: T242 ()

HKIC Symbol: A [What is HKIC Symbol?](#)

Date of Issue: 01-Jan-2020

Full Name: TANG SIX

Single Name

Date of Birth: 01-Jan-1960

Sex: Male Female Unknown

Sample of inputting information from HKIC

Method 2
Input Document Information

Document Type: Exemption Certificate

HKIC No.: T242 ()

Document No.: 2024

Serial No.: 2024 Not Provided

Reference No.: 8004-1226 () Other Formats

Date of Issue: 01-Jan-2024

Full Name: TANG SIX

Single Name

Date of Birth: 1-Jan-1960

Sex: Male Female Unknown

Sample of inputting information from Exemption Certificate

ii.

Click [Check] to proceed.

Checking Eligibility

Please select enrolment method

Method 1
Smart ID

Step 1 Select the HKIC Symbol & Sex

HKIC Symbol: [What is HKIC Symbol?](#)

Sex: Male Female

Step 2 Insert HKID Card

Method 2
Input Document Information

Document Type: Hong Kong Identity Card

HKIC No.: T242 ()

HKIC Symbol: A [What is HKIC Symbol?](#)

Date of Issue: 01-Jan-2020

Full Name: TANG SIX

Single Name

Date of Birth: 01-Jan-1960

Sex: Male Female Unknown

d Provided that **5 criteria are fulfilled in Eligibility Check**, this participant will be eligible to join the CDCC Pilot Scheme DM & HT Screening. If the participant has registered eHRSS and DHC membership with Sharing Consent given to required parties, the Prerequisite would have marked as done with ✓.

Eligibility Check List, Prerequisite are marked as ✓

Supplementary Information for Paired Family Doctor is displayed as: Nil or paired Family Doctor.

Checking Eligibility

Participant Information

Document Type: Hong Kong Identity Card
 HKIC No.: T242
 HKIC Symbol: A
 Date of Issue: 01-Feb-2002
 English Name: TANG, TWO
 Chinese Name: 鄧二
 Date of Birth: 01-Jan-1960
 Sex: Male

Eligibility Checking Summary

Eligibility Check List:

- Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)
- Age ≥ 45 years old
- New to CDCC Pilot Scheme
- Non GOPC PPP or Co-care programmes participant
- Non DHC DM/HT programme participant

Prerequisite:

- Registered in eHRSS
- Sharing consent given to your organisation
- Registered in DHC (Kwai Tsing)
- Paired Family Doctor: SHSOR, DOCTOR001 (eHRUID: 28549)

Supplementary information: Paired Family Doctor: Nil

This participant is eligible to join CDCC Pilot Scheme.

Checking Eligibility

Participant Information

Document Type: Hong Kong Identity Card
 HKIC No.: T242
 HKIC Symbol: A
 Date of Issue: 01-Feb-2002
 English Name: TANG, TWO
 Chinese Name: 鄧二
 Date of Birth: 01-Jan-1960
 Sex: Male

Eligibility Checking Summary

Eligibility Check List:

- Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)
- Age ≥ 45 years old
- New to CDCC Pilot Scheme
- Non GOPC PPP or Co-care programmes participant
- Non DHC DM/HT programme participant

Prerequisite:

- Registered in eHRSS
- Sharing consent given to your organisation
- Registered in DHC (Kwai Tsing)
- Paired Family Doctor: Nil

Supplementary information: Paired Family Doctor: Nil

This participant is eligible to join CDCC Pilot Scheme.



For details of three eligibility checking results, please refer to **B. Screening - Points to Note**.

e Click **[Confirm]** to go back to programme selection.

Checking Eligibility

Participant Information

Document Type: Hong Kong Identity Card
 HKIC No.: T242
 HKIC Symbol: A
 Date of Issue: 01-Jan-2020
 English Name: TANG, SIX
 Chinese Name: 鄧六
 Date of Birth: 01-Jan-1960
 Sex: Male

Eligibility Checking Summary

Eligibility Check List:

- Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)
- Age ≥ 45 years old
- New to CDCC Pilot Scheme
- Non GOPC PPP or Co-care programmes participant
- Non DHC DM/HT programme participant

Prerequisite:

- Registered in eHRSS
- Sharing consent given to your organisation
- Registered in DHC (Kwai Tsing)
- Paired Family Doctor: SHSOR, DOCTOR001 (eHRUID: 28549)
- Paired Family Doctor: Nil

Supplementary Information: Paired Family Doctor: Nil

This participant is eligible to join CDCC Pilot Scheme.

Confirm



Points to Note

There are three eligibility checking results.

Eligible for enrolment with prerequisite



Participant is eligible to join the CDCC Pilot Scheme

Eligibility Checking Summary	
Eligibility Check List:	<input checked="" type="checkbox"/> Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) <input checked="" type="checkbox"/> Age ≥ 45 years old <input checked="" type="checkbox"/> New to CDCC Pilot Scheme <input checked="" type="checkbox"/> Non GOPC PPP or Co-care programmes participant <input checked="" type="checkbox"/> Non DHC DM/HT programme participant
Prerequisite:	<input checked="" type="checkbox"/> Registered in eHRSS <input checked="" type="checkbox"/> Sharing consent given to your organisation <input checked="" type="checkbox"/> Registered in DHC (Kwai Tsing)
Supplementary Information:	<input checked="" type="checkbox"/> Paired Family Doctor: SHSOP.DOCTOR001 (eHRUID: 28549)

This participant is eligible to join CDCC Pilot Scheme.

Eligible for enrolment with missing prerequisite



Participant is eligible to join the CDCC Pilot Scheme with outstanding prerequisites. The participant has to go through corresponding enrolment documents for subsequent CDCC enrolment steps.

Eligibility Checking Summary	
Eligibility Check List:	<input checked="" type="checkbox"/> Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) <input checked="" type="checkbox"/> Age ≥ 45 years old <input checked="" type="checkbox"/> New to CDCC Pilot Scheme <input checked="" type="checkbox"/> Non GOPC PPP or Co-care programmes participant <input checked="" type="checkbox"/> Non DHC DM/HT programme participant
Prerequisite:	<input checked="" type="checkbox"/> Registered in eHRSS <input type="checkbox"/> No sharing consent given to your organisation <input type="checkbox"/> Not yet registered in DHC
Supplementary Information:	<input checked="" type="checkbox"/> Paired Family Doctor: Nil

Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.

NOT eligible for enrolment



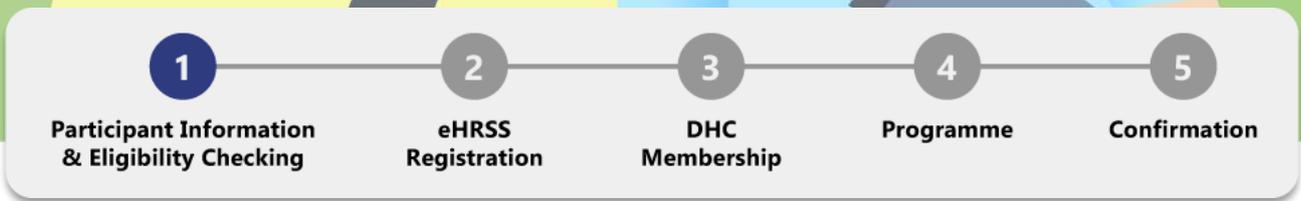
This participant is not eligible to join the CDCC Pilot Scheme.

Eligibility Checking Summary	
Eligibility Check List:	<input type="checkbox"/> Not entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) <input type="checkbox"/> Age < 45 years old <input checked="" type="checkbox"/> New to CDCC Pilot Scheme <input checked="" type="checkbox"/> Non GOPC PPP or Co-care programmes participant <input checked="" type="checkbox"/> Non DHC DM/HT programme participant
Prerequisite:	<input type="checkbox"/> Not yet registered in eHRSS <input type="checkbox"/> No sharing consent given to your organisation <input type="checkbox"/> Not yet registered in DHC
Supplementary Information:	<input checked="" type="checkbox"/> Paired Family Doctor: Nil

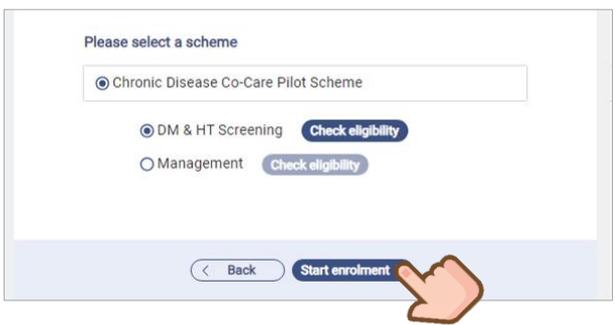
This participant is not eligible to join CDCC Pilot Scheme.

Step 1.

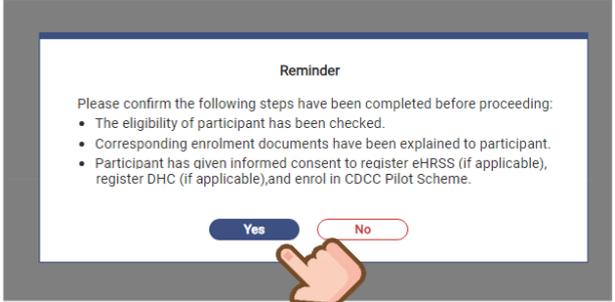
Participant Information and Eligibility Checking



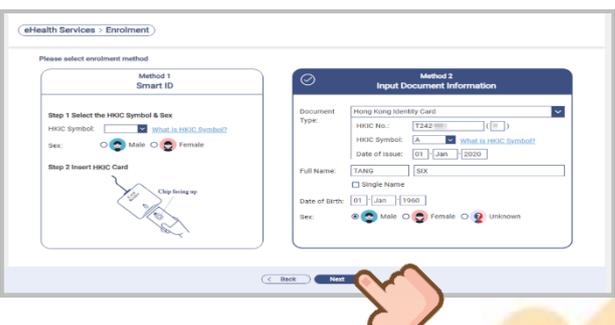
a Click [Start enrolment].



b Click [Yes] to proceed enrolment steps after reading the reminder.



c There are 2 methods to retrieve participant's information for enrolment. Select Method 1 or Method 2 to confirm the informed consent to enrolment. Click [Next].





For details of eligibility checking, please refer to **B. Screening - Eligibility Checking for Screening**.

d Click **[Next]** to proceed to next step.

The screenshot shows a web form for 'eHRSS Registration'. The form is divided into sections: 'Participant Information & Eligibility Checking' and 'eHRSS Registration'. The 'Participant Information & Eligibility Checking' section includes fields for English Name (TEST, L2119474), Chinese Name (-), Date of Birth (01-Jan-1960), and Sex (Female). Below this is an 'Eligibility Checking Summary' section with a list of items, each preceded by a green checkmark: 'Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)', 'Age ≥ 45 years old', 'New to CDCC Pilot Scheme', 'Non GOPC PPP or Co-care programmes participant', and 'Non DHC DM/HT programme participant'. The 'Prerequisite' section includes 'Registered in eHRSS' (checked), 'No sharing consent given to your organisation' (unchecked), and 'Not yet registered in DHC' (unchecked). The 'Supplementary information' section includes 'Paired Family Doctor: Nil' (checked). A grey callout box at the top right of the form contains a warning icon and the text: 'Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.' At the bottom of the form, there are two buttons: 'Back' and 'Next'. A hand cursor is pointing at the 'Next' button.

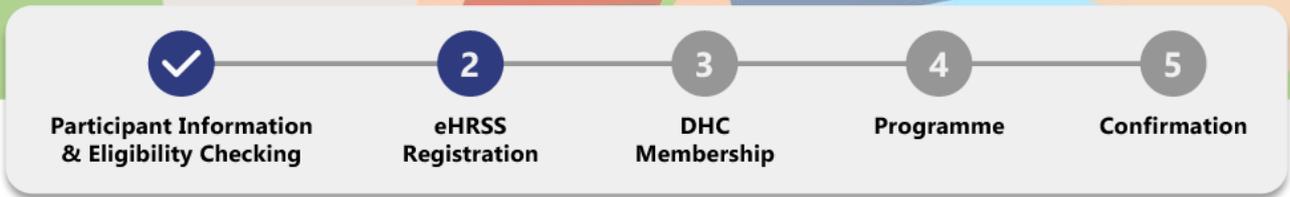
English Name:	TEST, L2119474
Chinese Name:	-
Date of Birth:	01-Jan-1960
Sex:	Female
Eligibility Checking Summary	
Eligibility Check List:	<ul style="list-style-type: none">✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)✔ Age ≥ 45 years old✔ New to CDCC Pilot Scheme✔ Non GOPC PPP or Co-care programmes participant✔ Non DHC DM/HT programme participant
Prerequisite:	<ul style="list-style-type: none">✔ Registered in eHRSS✘ No sharing consent given to your organisation✘ Not yet registered in DHC
Supplementary information:	<ul style="list-style-type: none">✔ Paired Family Doctor: Nil

Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.

< Back Next

Step 2.

eHRSS Registration DHC/DHCE Nurse



	Scenario 2A	Scenario 2B	Scenario 2C
 eHRSS Registration			
 Sharing Consent to DHC			

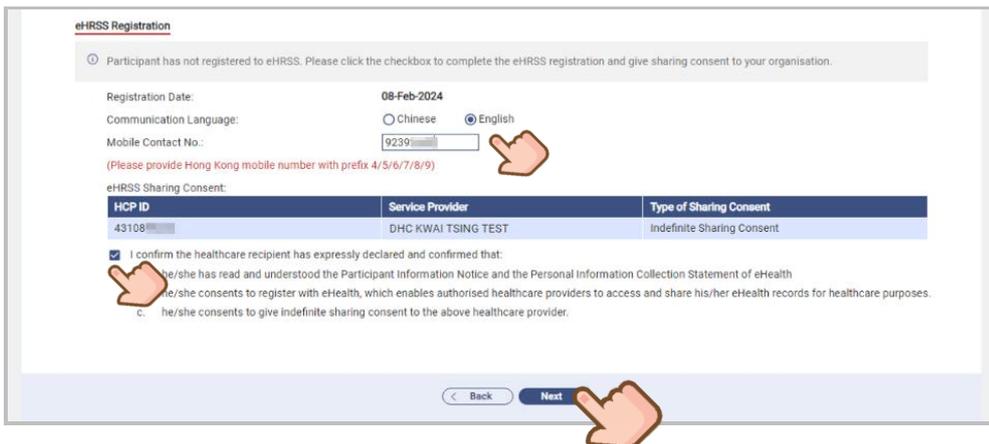
Scenario 2A

eHRSS Registration Sharing Consent

eHRSS Registration will be done and indefinite Sharing Consent will be built to the DHC district of the login operator.

Eligibility Check List	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) <input checked="" type="checkbox"/> Age ≥ 45 years old <input checked="" type="checkbox"/> New to CDCC Pilot Scheme <input checked="" type="checkbox"/> Non GOPC PPP or Co-care programmes participant <input checked="" type="checkbox"/> Non DHC DM/HT programme participant
Prerequisite	<ul style="list-style-type: none">  Not yet registered in eHRSS  No sharing consent given to your organisation  Not yet registered in DHC
Supplementary Information	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Paired Family Doctor: Nil

a After Communication Language selected, Mobile Contact No. entered, disclaimer for registration and building eHRSS Sharing Consent to DHC checked, click **[Next]**.



eHRSS Registration

Participant has not registered to eHRSS. Please click the checkbox to complete the eHRSS registration and give sharing consent to your organisation.

Registration Date: 08-Feb-2024

Communication Language: Chinese English

Mobile Contact No.: 9239

(Please provide Hong Kong mobile number with prefix 4/5/6/7/8/9)

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
43108	DHC KWAI TSING TEST	Indefinite Sharing Consent

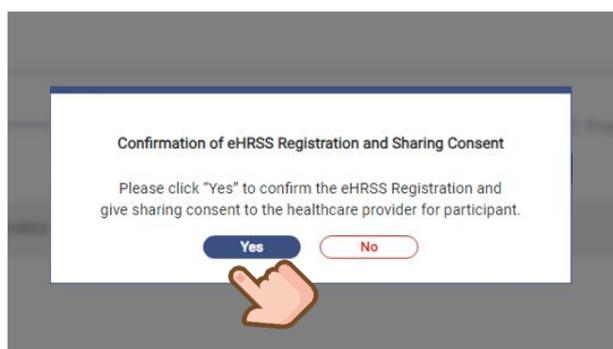
I confirm the healthcare recipient has expressly declared and confirmed that:

a. he/she has read and understood the Participant Information Notice and the Personal Information Collection Statement of eHealth

b. he/she consents to register with eHealth, which enables authorised healthcare providers to access and share his/her eHealth records for healthcare purposes.

c. he/she consents to give indefinite sharing consent to the above healthcare provider.

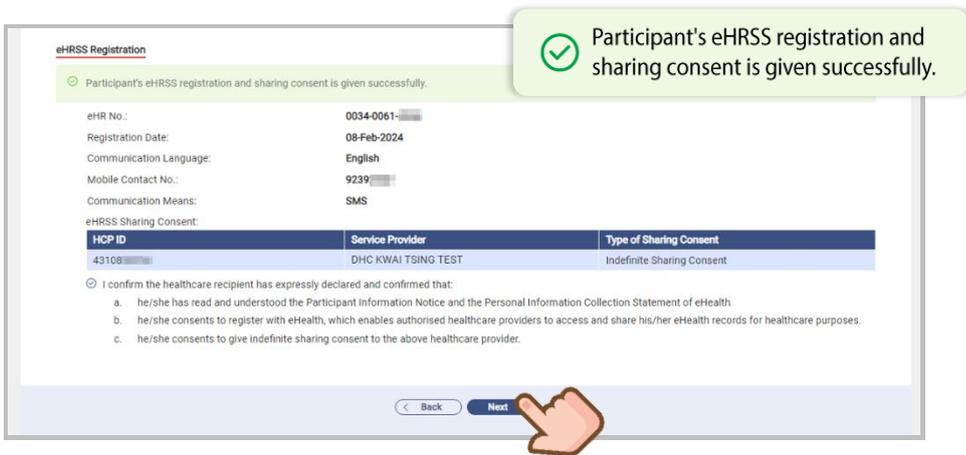
b Click **[Yes]** for confirmation.



Confirmation of eHRSS Registration and Sharing Consent

Please click "Yes" to confirm the eHRSS Registration and give sharing consent to the healthcare provider for participant.

c eHRSS Registration and Sharing Consents are successfully built. Click [Next] to proceed to next step.



d Notification will be sent through SMS to mobile device with a pre-registered number after the whole enrolment process completed.



Sample 1 eHRSS Registration



Sample 2 eHRSS sharing consent to DHC

Scenario 2B

eHRSS Registration Sharing Consent

eHRSS has been registered without valid Sharing Consent.
An indefinite Sharing Consent will be built to the DHC district of the login operator.

a The Communication Language, Mobile Contact No. and Communication Means are retrieved from eHRSS Profile. Click **[Next]** when disclaimer of building Sharing Consent to DHC checked.

eHRSS Registration

Participant has not given sharing consent to your organisation. Please click the checkbox to give sharing consent to your organisation.

eHR No.: 6074-4093
 Registration Date: 17-Jul-2019
 Communication Language: English
 Mobile Contact No.: 9614
 Communication Means: SMS

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm the healthcare recipient has expressly declared and confirmed that he/she consents to give indefinite sharing consent to the above healthcare provider.

b Click **[Yes]** for confirmation of giving indefinite Sharing Consent.

Confirmation of Giving Indefinite Sharing Consent

Please click "Yes" to confirm giving indefinite sharing consent to the healthcare provider for participant.

c Notifications will be sent to the participant.
→ Please refer to **B. Screening - 2A-d sample 2**.

eHRSS Registration

Sharing consent is given successfully.

eHR No.:
 Registration Date:
 Communication Language: English
 Mobile Contact No.: 9614
 Communication Means: SMS

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm the healthcare recipient has expressly declared and confirmed that he/she consents to give indefinite sharing consent to the above healthcare provider.

Scenario 2C

eHRSS Registration Sharing Consent

eHRSS has been registered with valid Sharing Consent to the DHC district of the login operator.
No action to be done in this session.

a Completed eHRSS Registration and given Indefinite / One-year Sharing Consent. Click **[Next]**.

eHRSS Registration

eHR No.: 9371-1273
 Registration Date: 02-Feb-2024
 Communication Language: English
 Mobile Contact No.: 9239
 Communication Means: SMS

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
43108	DHC KWAI TSING TEST	Indefinite Sharing Consent

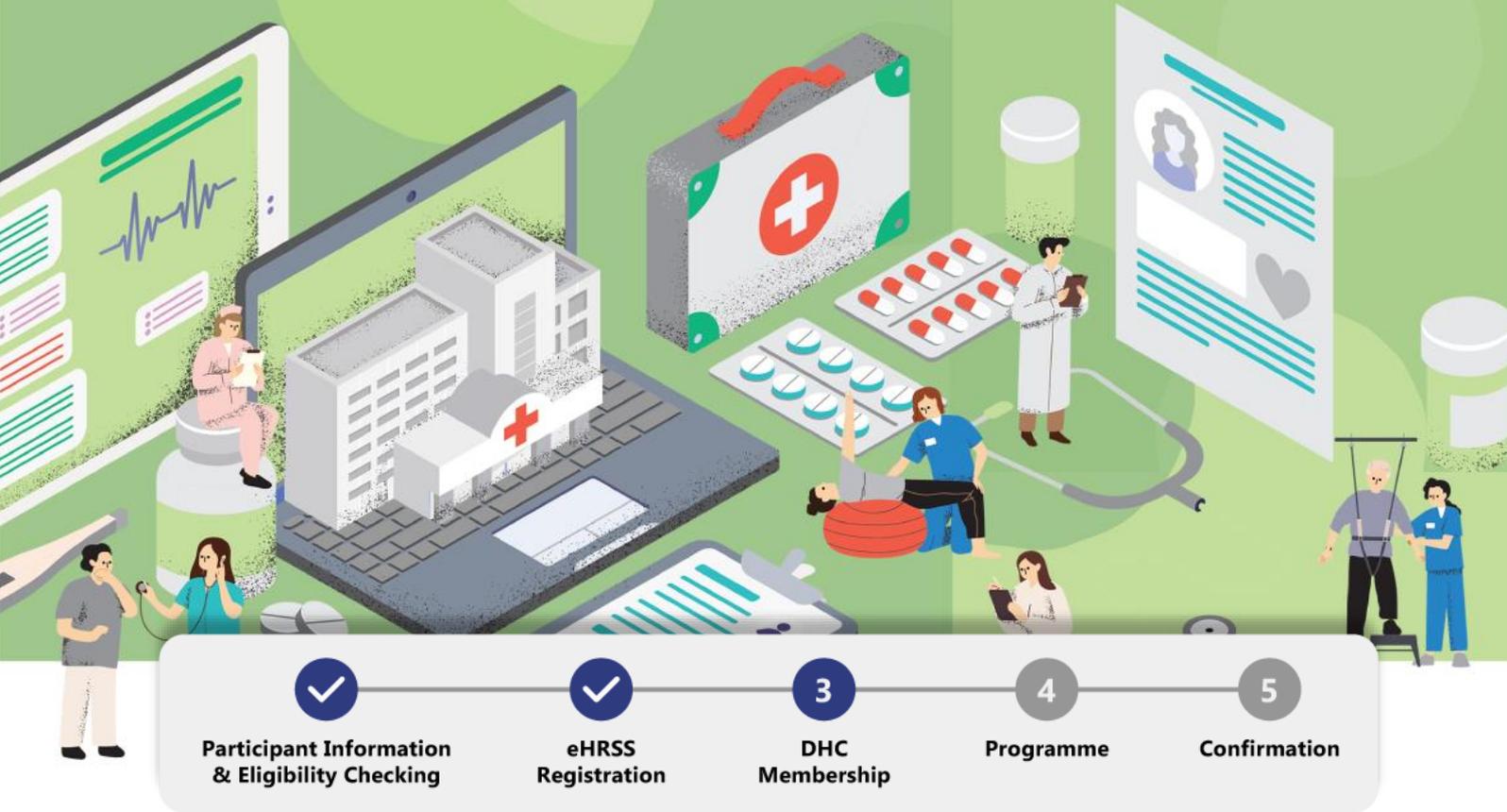
eHRSS Registration

eHR No.: 9371-1273
 Registration Date: 02-Feb-2024
 Communication Language: English
 Mobile Contact No.: 9239
 Communication Means: SMS

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
43108	DHC KWAI TSING TEST	One-year Sharing Consent

Step 3. DHC Membership



	Scenario 3A	Scenario 3B	Scenario 3C
 DHC Membership			
 Sharing Consent			

Scenario 3A

DHC Membership Sharing Consent

Indefinite Sharing Consent has been built to the DHC district of the login operator.
DHC membership will be registered.

a DHC district is defaulted from the login operator

DHC Membership

Participant has not registered for DHC membership. Please click the checkbox to complete the DHC membership registration.

District: Kwai Tsing

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
388154	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm I have provided and explained the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership to the healthcare recipient and the healthcare recipient has expressly declared and confirmed that:

- he/she has read and understood the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership; and
- he/she has given consent to register as a District Health Centre (DHC)/DHC Express member voluntarily.

[Back](#) [Next](#)

b Check the checkboxes to register the DHC membership. Click **[Next]**.

DHC Membership

Participant has not registered for DHC membership. Please click the checkbox to complete the DHC membership registration.

District: Kwai Tsing

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
388154	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm I have provided and explained the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership to the healthcare recipient and the healthcare recipient has expressly declared and confirmed that:

- he/she has read and understood the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership; and
- he/she has given consent to register as a District Health Centre (DHC)/DHC Express member voluntarily.

[Back](#) [Next](#)

c Click **[Yes]** for confirmation of the DHC membership registration.

Confirmation of DHC Membership Registration

Please click "Yes" to confirm the DHC membership registration.

[Yes](#) [No](#)

d Registration is done successfully. Click **[Next]** to proceed.

DHC Membership

Participant's DHC membership registration is successfully.

DHC Membership No.: 2210

Registration Date: 22 Nov 2022

District: Kwai Tsing

Paired Family Doctor: No paired Family Doctor

eHRSS Sharing Consent:

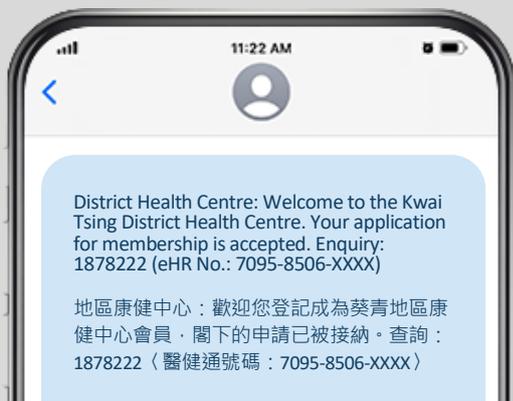
HCP ID	Service Provider	Type of Sharing Consent
388154	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm I have provided and explained the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership to the healthcare recipient and the healthcare recipient has expressly declared and confirmed that:

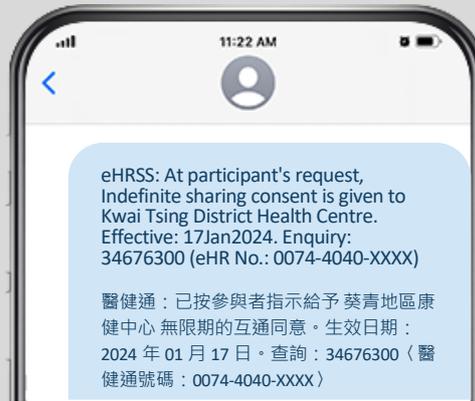
- he/she has read and understood the Participant Information Notice and the Personal Information Collection Statement for District Health Centre Membership; and
- he/she has given consent to register as a District Health Centre (DHC)/DHC Express member voluntarily.

[Back](#) [Next](#)

- e Notification will be sent through SMS to mobile device with a pre-registered number after the whole enrolment process completed.



Sample 1 DHC Membership:



Sample 2 eHRSS sharing consent to DHC

Scenario 3B

DHC Membership Sharing Consent

DHC membership has been registered with no valid Sharing Consent. An indefinite Sharing Consent will be built for the registered DHC district.

- a Check the checkboxes to give indefinite Sharing Consent to selected DHC.

DHC Membership

Participant has not given sharing consent to the DHC healthcare provider. Please click the checkbox to give sharing consent to the DHC healthcare provider.

DHC Membership No.: 24100
 Registration Date: 01-Feb-2024
 District: Kwai Tsing
 Paired Family Doctor: No paired Family Doctor

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm the healthcare recipient has expressly declared and confirmed that he/she consents to give indefinite sharing consent to the above healthcare provider.

- b Click [Yes] for Confirmation of giving Sharing Consent.

Kwai Tsing

Confirmation of Giving Indefinite Sharing Consent

Please click "Yes" to confirm giving indefinite sharing consent to the DHC healthcare provider for participant.

- c Notification will be sent to the participant. → Please refer to B.Screening - 3A-e sample 2.

DHC Membership

Sharing consent is given successfully.

DHC Membership No.: 24100
 Registration Date: 01-Feb-2024
 District: Kwai Tsing
 Paired Family Doctor: No paired Family Doctor

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

I confirm the healthcare recipient has expressly declared and confirmed that he/she consents to give indefinite sharing consent to the above healthcare provider.

Scenario 3C

DHC Membership Sharing Consent

DHC Membership has been registered with Sharing Consent built. No action to be done in this section.

a

Indefinite or One-year Sharing Consent was given to above DHC. Click [Next].

DHC Membership

DHC Membership No.: 24100
 Registration Date: 14-Feb-2024
 District: Kwai Tsing
 Paired Family Doctor: SHSOP, DOCTOR001 (eHRUID: 28549)

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

< Back **Next** 

DHC Membership

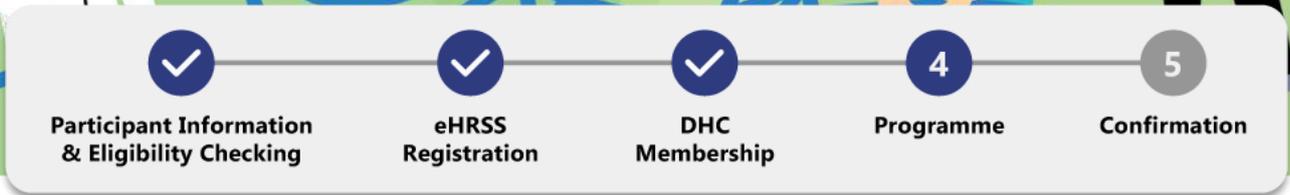
DHC Membership No.: 24100
 Registration Date: 14-Feb-2024
 District: Kwai Tsing
 Paired Family Doctor: SHSOP, DOCTOR001 (eHRUID: 28549)

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	One-year Sharing Consent

< Back **Next** >

Step 4. Programme



Paired FD status in DHC On-ramp (No paired FD)

	No paired Family Doctors in DHC On-ramp yet	With paired Family Doctors in DHC On-ramp
Family Doctor:	Default blank Dropdown list is the full list of Family Doctors	Default as paired Family Doctor (any Family Doctors)

a Family Doctor field is blank. Select “Family Doctor” from drop-down menu.

Programme

Chronic Disease Co-Care Pilot Scheme

Enrolment Date: 07-Feb-2024

Programme: DM & HT Screening

Family Doctor:

Default **Blank**.
Dropdown list is the full list of Family Doctors.

Programme

Chronic Disease Co-Care Pilot Scheme

Enrolment Date: 07-Feb-2024

Programme: DM & HT Screening

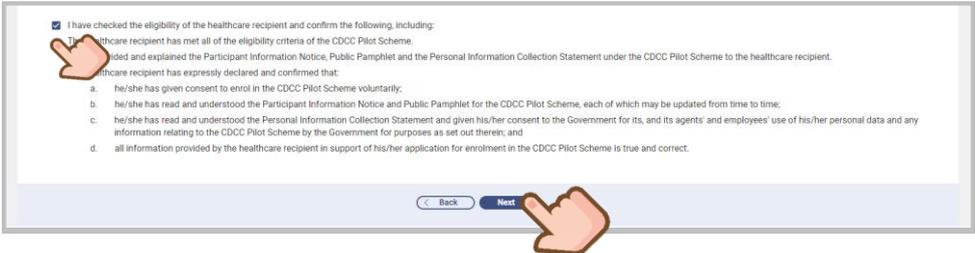
Family Doctor:

Healthcare Service Location Providing CDCC: Virtual HOSPITAL - VHC4 (HCP ID: 431089)

Service: - Virtual HOSPITAL - VHC4 (HCI ID: 43406)



b Click [Next] after disclaimers for enrolment to CDCC Pilot Scheme checked.



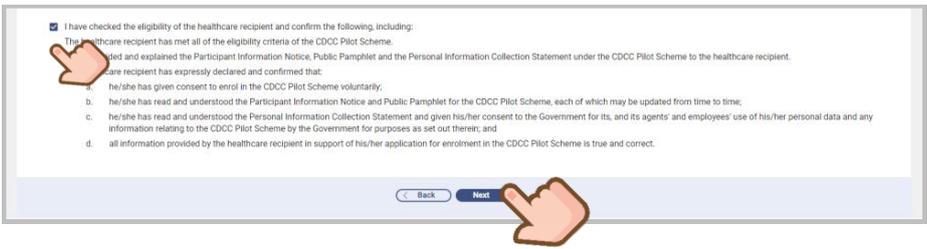
Paired FD status in DHC On-ramp (with paired FD)

	No paired Family Doctors in DHC On-ramp yet	With paired Family Doctors in DHC On-ramp
DHC/DHCE	Default blank Dropdown list is the full list of Family Doctors	Display paired Family Doctor name and HCP

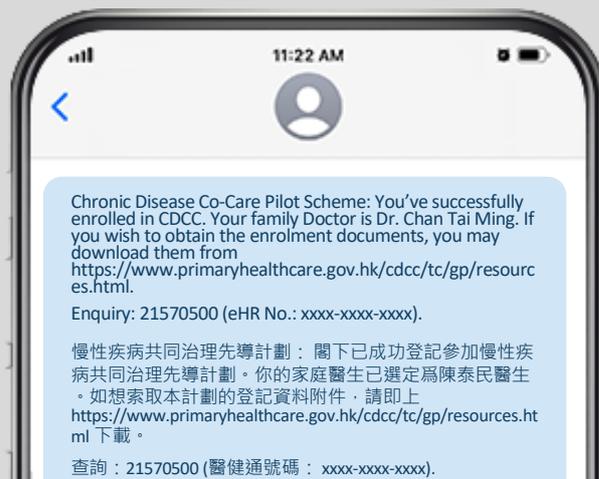
a Paired Family Doctor is displayed, when the participant is with paired Family Doctor.



b Click [Next] after disclaimers for enrolment to CDCC Pilot Scheme checked.

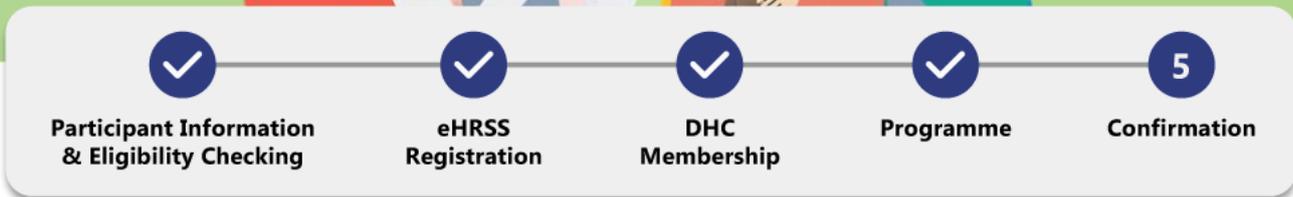


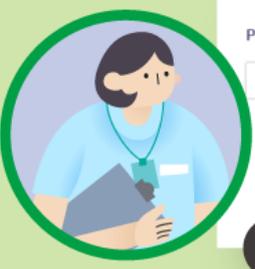
C Notification will be sent through SMS to mobile device with a pre-registered number after the whole enrolment process completed.



SMS Sample of enrolment to CDCC Pilot Scheme

Step 5. Confirmation





Please select

- Chronic Disease Co-Care Pilot Scheme
- DM & HT Screening [Checking Eligibility](#)
- Management [Checking Eligibility](#)

Participant Enrolment

<div style="background-color: #2c5e8c; color: white; padding: 2px;">Administrative</div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;"> To-do List</div> <div style="text-align: center;"> Report Centre</div> </div>	<div style="background-color: #2c5e8c; color: white; padding: 2px;">Clinical</div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;"> Health Profile</div> <div style="text-align: center;"> Referral</div> </div>
<div style="background-color: #2c5e8c; color: white; padding: 2px;">Drug</div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;"> Drug Order</div> <div style="text-align: center;"> Drug Dispense</div> </div>	<div style="background-color: #2c5e8c; color: white; padding: 2px;">Participant</div> <div style="text-align: center; margin-top: 5px;"> Participant</div>

eHealth Service landing

- a Review the Participant Information, eHRSS Registration, DHC Membership and Programme. Then click [Confirm].

The screenshot shows the 'Confirmation' page in the eHealth Services system. It is divided into four main sections, each highlighted with a callout box:

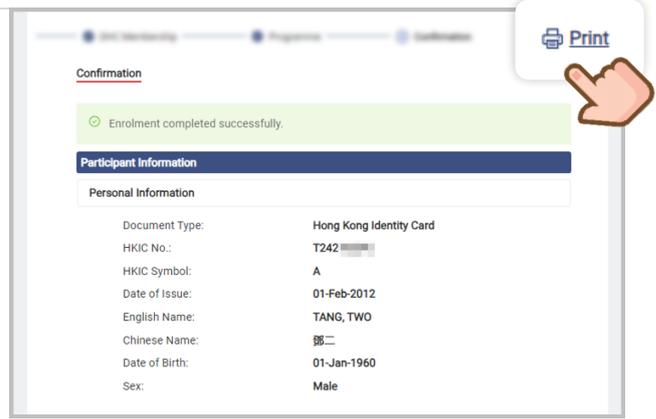
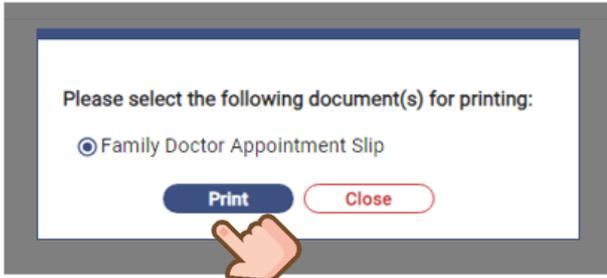
- Information of Step 1:** Participant Information - Personal Information. Fields include Document Type (Hong Kong Identity Card), HKIC No. (J071), HKIC Symbol (A), Date of Issue (01-Jan-2020), English Name (CHAN, THREE), Chinese Name (陳三), Date of Birth (18-Jul-1940), and Sex (Male).
- Information of Step 2:** eHRSS Registration. Fields include eHR No. (6074-4093-6), Registration Date (14-Feb-2024), Communication Language (English), Mobile Contact No. (96141870), and Communication Means (SMS).
- Information of Step 3:** DHC Membership. Fields include DHC Membership No. (241000), Registration Date (14-Feb-2024), District (Kwai Tsing), and Paired Family Doctor (No paired Family Doctor).
- Information of Step 4:** Programme. Details include Enrolment Date (07-Mar-2024), Programme (Management for existing DHC members...), Plan (FU by family doctor for Pre-DM management...), and Family Doctor (SHSOP, DOCTOR001).

At the bottom, there are 'Back' and 'Confirm' buttons. A hand icon points to the 'Confirm' button, with a red callout box stating: "Once [Confirm] is clicked, CDCC DM & HT Screening enrolment is completed."

- b Enrolment completed successfully.

The screenshot shows the 'Confirmation' page with a green success message at the top: "Enrolment completed successfully." Below the message, the 'Participant Information' section is visible, showing Personal Information: Document Type (Hong Kong Identity Card), HKIC No. (T242), HKIC Symbol (A), and Date of Issue (01-Feb-2012).

c Click [Print] of the pop-up message to print the Appointment Slip. Or click the printer icon to print.

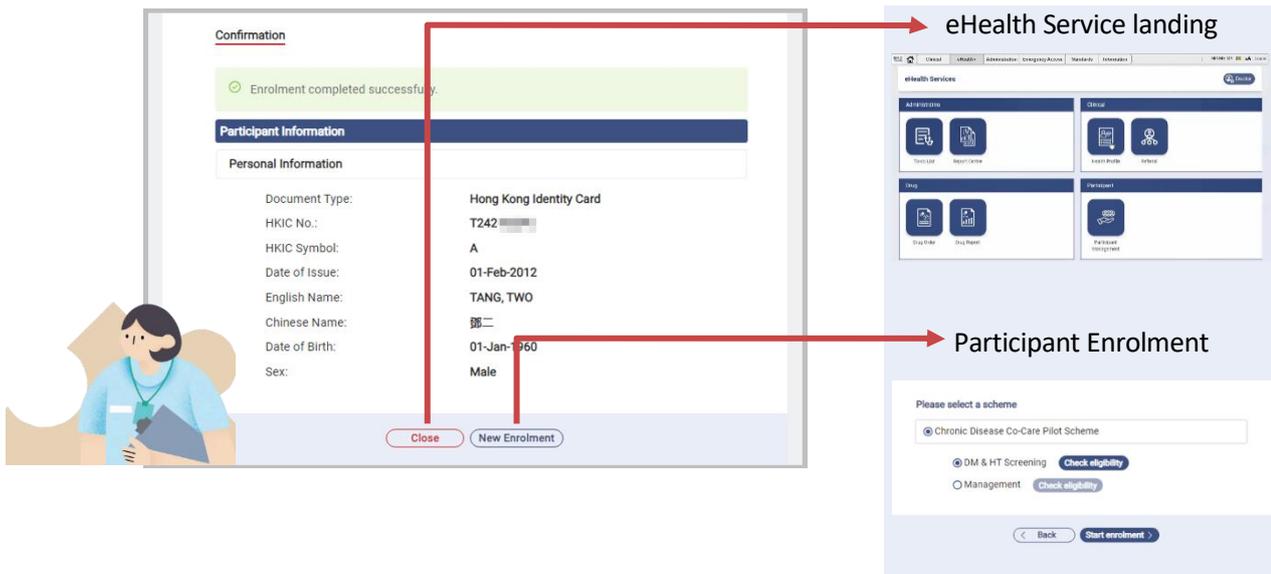


d Print the Family Doctor Appointment Slip with printer icon. Click [x] to close the popup.



See Appendix B for a sample.

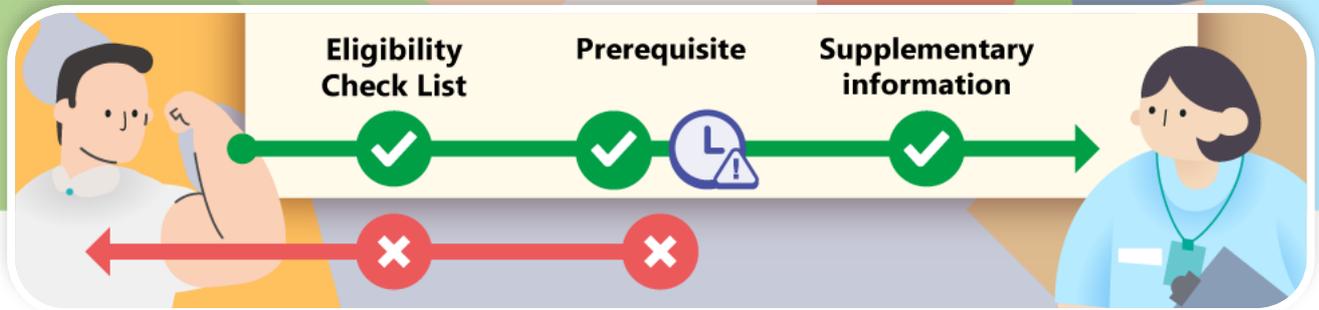
e Two navigation of action buttons will be displayed.



C. Enrolment to Management

(Migration from DHC DM / HT Programmes to CDCC Management)

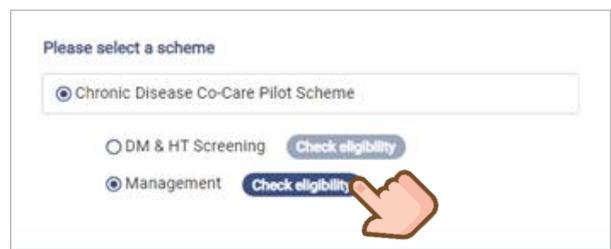
Eligibility Checking for Management



a Click [Participant Enrolment] under "Participant".



b Select Chronic Disease Co-Care Pilot Scheme. Click [Check eligibility] for Management. Pop-up for selecting participant.



Eligibility criterias for joining CDCC Pilot Scheme for DM & HT Management.

Eligibility Check List

- ✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)
- ✔ New to CDCC Pilot Scheme
- ✔ Non GOPC PPP or Co-care programmes participant
- ✔ Active / Completed DHC programme participant

Prerequisite

- ⌚ Not yet registered in eHRSS
- ⌚ No sharing consent given to your organisation
- ⌚ Not yet registered in DHC

Supplementary Information

- ✔ Paired Family Doctor: Dr. CHAN, Tai Man (eHRUID: 123456)

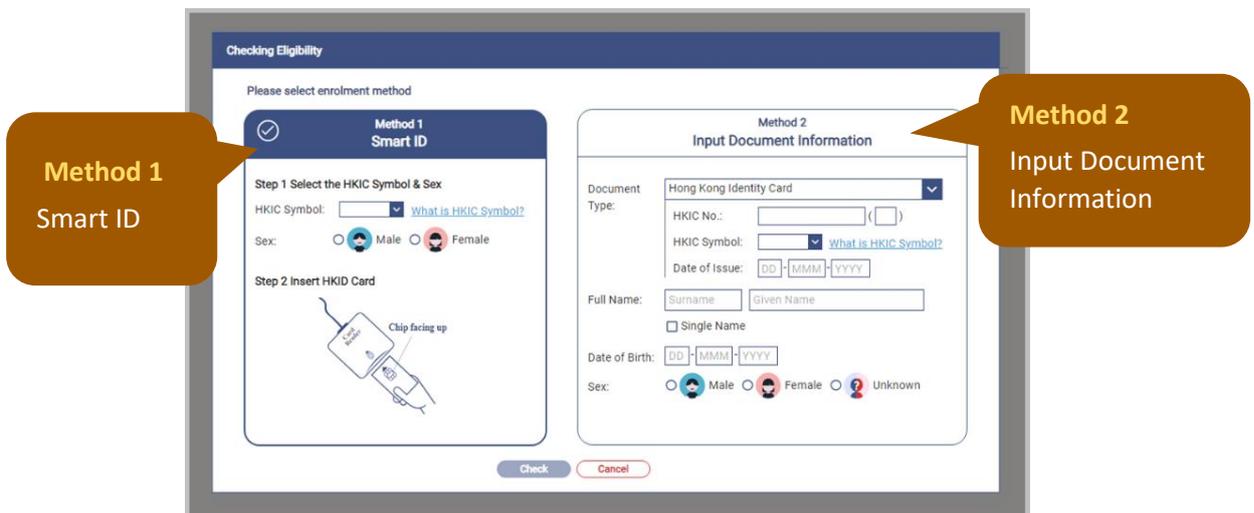
Status of corresponding enrolment prerequisites completion.

Status of Family Doctor pairing

<p> Eligible</p> <p>Participant is eligible to join CDCC Pilot Scheme.</p>	<p>Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)</p> <p>Non GOPC PPP or Co-care programmes participant</p> <p>Active / Completed DHC programme participant</p> <p>Paired Family Doctor: Dr. CHAN, Tai Man (eHRUID: 123xxx) / Paired Family Doctor: Nil</p>
<p> Outstanding Prerequisites</p> <p>Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.</p>	<p>Not yet registered in eHRSS</p> <p>No sharing consent given to your organisation</p> <p>Not yet registered in DHC</p>
<p> <u>NOT</u> eligible</p> <p>Participant is <u>NOT</u> eligible to join CDCC Pilot Scheme.</p>	<p>Not entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS)</p> <p>Already enrolled to CDCC Pilot Scheme</p> <p>Active GOPC PPP or Co-care programmes participant</p> <p>Non DHC programme participant</p>

C There are 2 methods for system checking on basic eligibility criteria, whether Applicant has joined eHRSS and registered as a District Health Centre (DHC)/ DHC Express (DHCE) member, whether Applicant has a paired Family Doctor.

Select [Method 1 - Smart ID] or [Method 2 – Input Document Information].

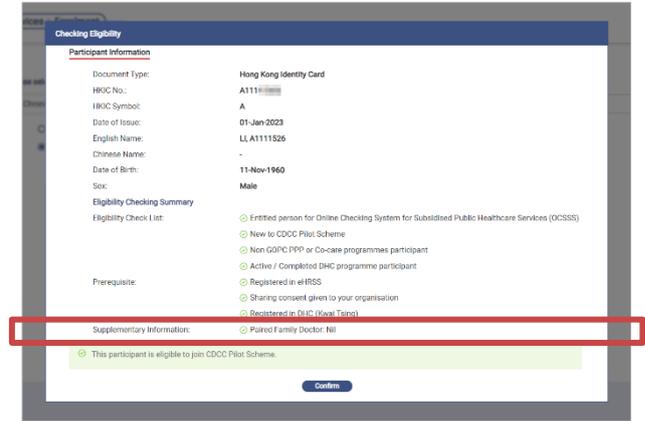
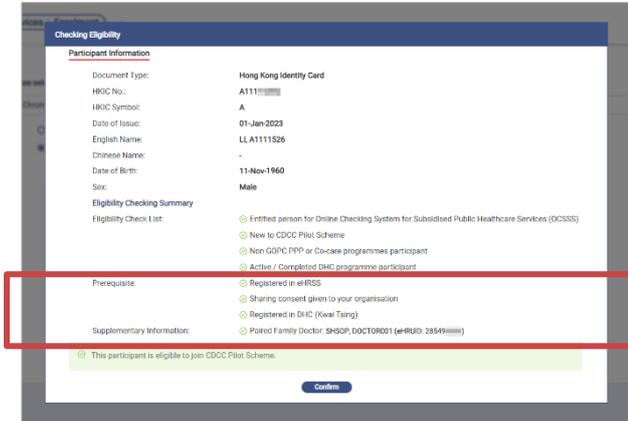


Remark: If the client's HKIC symbol has "C" or "U", residential status eligibility will be checked through OCSSS.

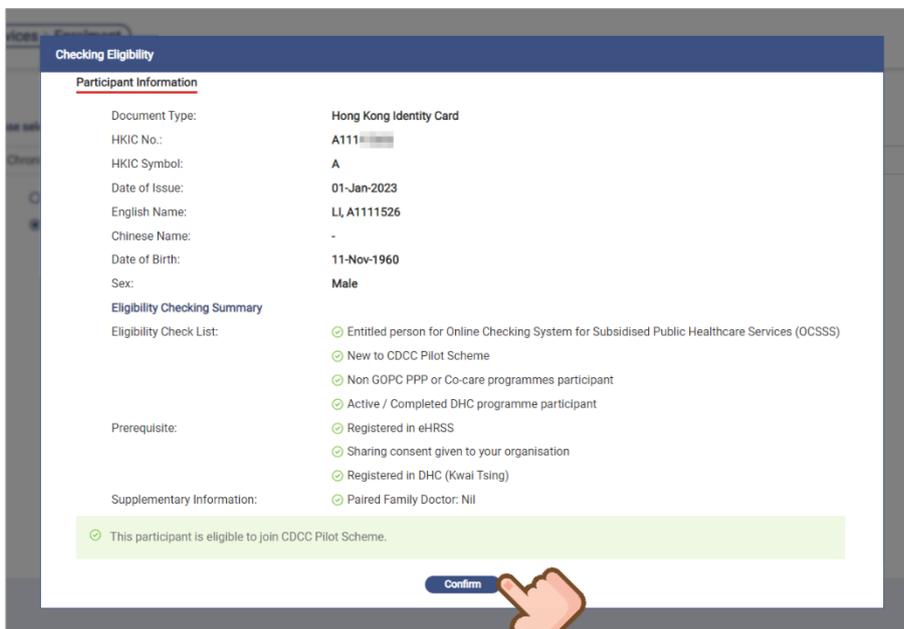
d Provided that **4 criteria are fulfilled in Eligibility Check**, this participant will be eligible to join the CDCC Pilot Scheme Management. If the participant has registered eHRSS and DHC membership with Sharing Consent given to required parties, the Prerequisite will be marked as done with ✓.

Eligibility Check List, Prerequisites are marked as ✓.

Supplementary Information for Paired Family Doctor is displayed as: Nil or paired Family Doctor.



e Click **[Confirm]** to go back to programme selection.





Points to Note

There are three eligibility checking results.

Eligible for enrolment with prerequisite



Participant is eligible to join the CDCC Pilot Scheme

Eligibility Checking Summary	
Eligibility Check List:	<ul style="list-style-type: none"> ✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) ✔ New to CDCC Pilot Scheme ✔ Non GOPC PPP or Co-care programmes participant ✔ Active / Completed DHC programme participant
Prerequisite:	<ul style="list-style-type: none"> ✔ Registered in eHRSS ✔ Sharing consent given to your organisation ✔ Registered in DHC (Kwai Tsing)
Supplementary Information:	<ul style="list-style-type: none"> ✔ Paired Family Doctor: SHSOP_DOCTOR001 (eHRUID: 28549)



This participant is eligible to join CDCC Pilot Scheme.

Eligible for enrolment with missing prerequisite



Participant is eligible to join the CDCC Pilot Scheme with outstanding prerequisites. The participant has to go through corresponding enrolment documents for subsequent CDCC enrolment steps.

Eligibility Checking Summary	
Eligibility Check List:	<ul style="list-style-type: none"> ✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) ✔ New to CDCC Pilot Scheme ✔ Non GOPC PPP or Co-care programmes participant ✔ Active / Completed DHC programme participant
Prerequisite:	<ul style="list-style-type: none"> ⚠ No sharing consent given to your organisation ⚠ Not yet registered in DHC
Supplementary Information:	<ul style="list-style-type: none"> ✔ Paired Family Doctor: Nil



Participant has outstanding prerequisites. Please go through corresponding enrolment documents with participant before proceeding subsequent enrolment steps.

NOT eligible for enrolment



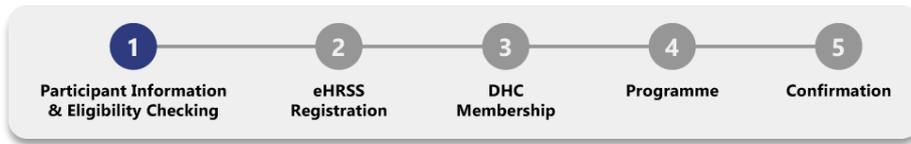
This participant is not eligible to join the CDCC Pilot Scheme.

Eligibility Checking Summary	
Eligibility Check List:	<ul style="list-style-type: none"> ✔ Entitled person for Online Checking System for Subsidised Public Healthcare Services (OCSSS) ⊗ Already enrolled to CDCC Pilot Scheme ✔ Non GOPC PPP or Co-care programmes participant ✔ Active / Completed DHC programme participant
Prerequisite:	<ul style="list-style-type: none"> ✔ Registered in eHRSS ✔ Sharing consent given to your organisation ✔ Registered in DHC (Kwai Tsing)
Supplementary Information:	<ul style="list-style-type: none"> ✔ Paired Family Doctor: SHSOP_DOCTOR001 (eHRUID: 28549)



This participant is not eligible to join CDCC Pilot Scheme.

Step 1. Participant Information and Eligibility Checking



a Click **[Start enrolment]**.

b Click **[Yes]** to proceed enrolment steps after reading the reminder.

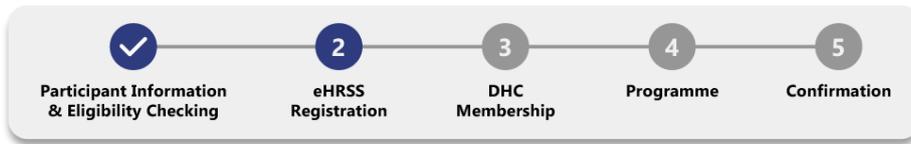
c There are 2 methods to retrieve participant's information for enrolment. Select Method 1 or Method 2 to confirm the informed consent to enrolment. Click **[Next]**.

d Click **[Next]** to proceed.



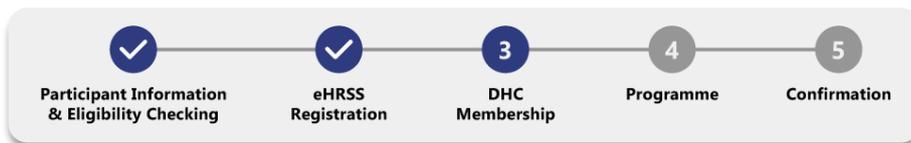
For details of eligibility checking, please refer to **C. Management - Eligibility Checking for Management**.

Step 2. eHRSS Registration



For details of eHRSS Registration, please refer to **B. Screening - Scenario 2B & 2C.**

Step 3. DHC Membership



For details of DHC Membership, please refer to **B. Screening - Scenario 3B & 3C.**

Step 4. Programme



Paired FD status in DHC On-ramp (No paired FD)

	No paired Family Doctor in DHC On-ramp yet	With paired Family Doctor in DHC On-ramp
Family Doctor	Default blank. Dropdown list is the full list of FD	Default as paired Family Doctor (any Family Doctor)

a Select “Plan” for the management plan of the participant according to the diagnosis recorded in DHC IT Systems. Family Doctor field is blank, select “Family Doctor” from drop-down menu.

Management (for existing DHC members who found as DM/HT/ Pre-DM (HbA1c 6.0-6.4%/ FPG 6.1-6.9 mmol/L) migrating from previous DHC programmes)

- FU by family doctor for Pre-DM management (HbA1c 6.0-6.4% / FPG 6.1-6.9 mmol/L) without HT under the CDCC Pilot Scheme
- HT management
- HT + Pre-DM management
- HT + DM management
- DM management

Family Doctor:

b Click [Next] after disclaimers for enrolment to CDCC Pilot Scheme checked.

Family Doctor:

Healthcare Service Location Providing CDCC Service:

I have checked the eligibility of the healthcare recipient and confirm the following, including:
The healthcare recipient has met all of the eligibility criteria of the CDCC Pilot Scheme.
I have provided and explained the Participant Information Notice, Public Pamphlet and the Personal Information Collection Statement under the CDCC Pilot Scheme to the healthcare recipient.
The healthcare recipient has expressly declared and confirmed that:
a. he/she has given consent to enrol in the CDCC Pilot Scheme voluntarily;
b. he/she has read and understood the Participant Information Notice and Public Pamphlet for the CDCC Pilot Scheme, each of which may be updated from time to time;
c. he/she has read and understood the Personal Information Collection Statement and given his/her consent to the Government for its, and its agents' and employees' use of his/her personal data and any information relating to the CDCC Pilot Scheme by the Government for purposes as set out therein; and
d. all information provided by the healthcare recipient in support of his/her application for enrolment in the CDCC Pilot Scheme is true and correct.

Paired FD status in DHC On-ramp (with paired FD)

	No paired Family Doctor in DHC On-ramp yet	With paired Family Doctor in DHC On-ramp
Family Doctor	Default blank. Dropdown list is the full list of FD	Display paired Family Doctor name and HCP

a Select “Plan” for the management plan of the participant. Paired Family Doctor for the participant is displayed.

b Click [Next] after disclaimers for enrolment to CDCC Pilot Scheme checked.

Step 5. Confirmation



a Review the Participant Information, eHRSS Registration, DHC Membership and Programme. Then click **[Confirm]**.

Confirmation

Participant Information

Personal Information

Document Type: Hong Kong Identity Card
 HKIC No.: J071
 HKIC Symbol: A
 Date of Issue: 01-Jan-2020
 English Name: CHAN, THREE
 Chinese Name: 陳三
 Date of Birth: 18-Jul-1940
 Sex: Male

eHRSS Registration

eHR No.: 6074-4093-
 Registration Date: 14-Feb-2024
 Communication Language: English
 Mobile Contact No.: 96141870
 Communication Means: SMS

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

DHC Membership

DHC Membership No.: 241000
 Registration Date: 14-Feb-2024
 District: Kwai Tsing
 Paired Family Doctor: No paired Family Doctor

eHRSS Sharing Consent:

HCP ID	Service Provider	Type of Sharing Consent
38815	DHC KWAI TSING TEST	Indefinite Sharing Consent

Programme

Chronic Disease Co-Care Pilot Scheme

Enrolment Date: 07-Mar-2024
 Programme: Management (for existing DHC members who found as DM/HT/ Pre-DM (HbA1c 6.0-6.4%/ FPG 6.1-6.9 mmol/L) migrating from previous DHC programmes)
 Plan: FU by family doctor for Pre-DM management (HbA1c 6.0-6.4% / FPG 6.1-6.9 mmol/L) without HT under the CDCC Pilot Scheme
 Family Doctor: SHSOP DOCTOR001 (eHRUID: 2854929964)

Healthcare Service Location Providing CDCC Service:	Virtual HOSPITAL - VHC4 (HCP ID: 4310898234) - Virtual HOSPITAL - VHC4 (HCP ID: 4340633980)
---	--

I have checked the eligibility of the healthcare recipient and confirm the following, including:
 The healthcare recipient has met all of the eligibility criteria of the CDCC Pilot Scheme.
 I have provided and explained the Participant Information Notice, Public Pamphlet and the Personal Information Collection Statement under the CDCC Pilot Scheme to the healthcare recipient.
 The healthcare recipient has expressly declared and confirmed that:

- he/she has given consent to enrol in the CDCC Pilot Scheme voluntarily;
- he/she has read and understood the Participant Information Notice and Public Pamphlet for the CDCC Pilot Scheme, each of which may be updated from time to time;
- he/she has read and understood the Personal Information Collection Statement and given his/her consent to the Government for its, and its agents' and employees' use of his/her personal data and any information relating to the CDCC Pilot Scheme by the Government for purposes as set out therein; and
- all information provided by the healthcare recipient in support of his/her application for enrolment in the CDCC Pilot Scheme is true and correct.

Information of Step 1

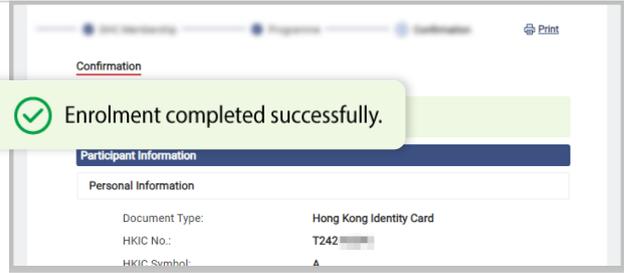
Information of Step 2

Information of Step 3

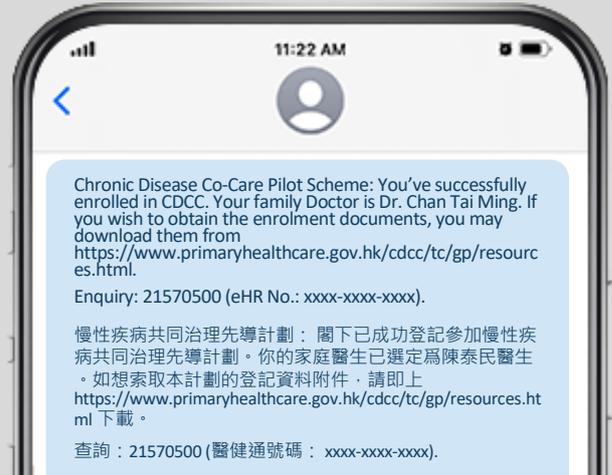
Information of Step 4

Once [Confirm] is clicked, CDCC Management enrolment is completed.

b Enrolment completed successfully.

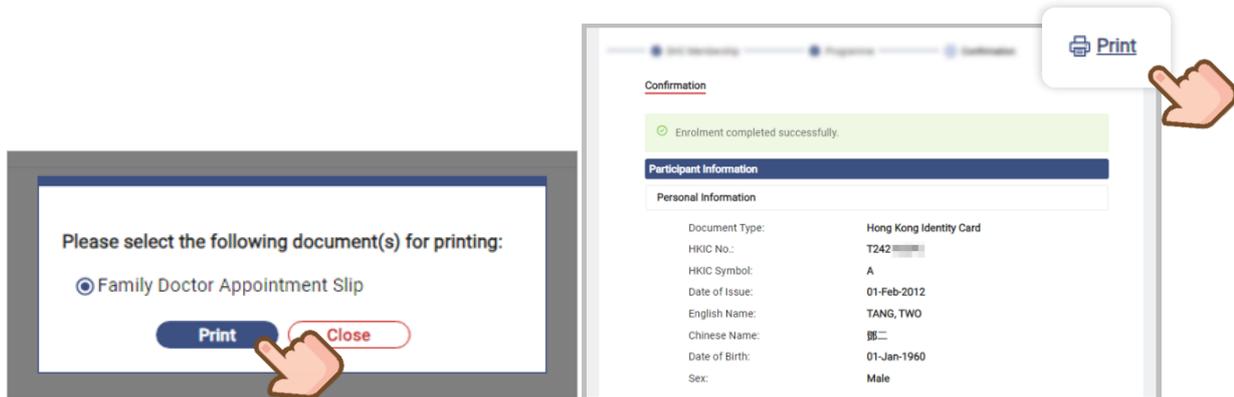


c Notification will be sent through SMS to mobile device with a pre-registered number after the whole enrolment process completed.



SMS Sample

d Click [Print] of the pop-up message to print the Appointment Slip. Or click the printer icon to print.

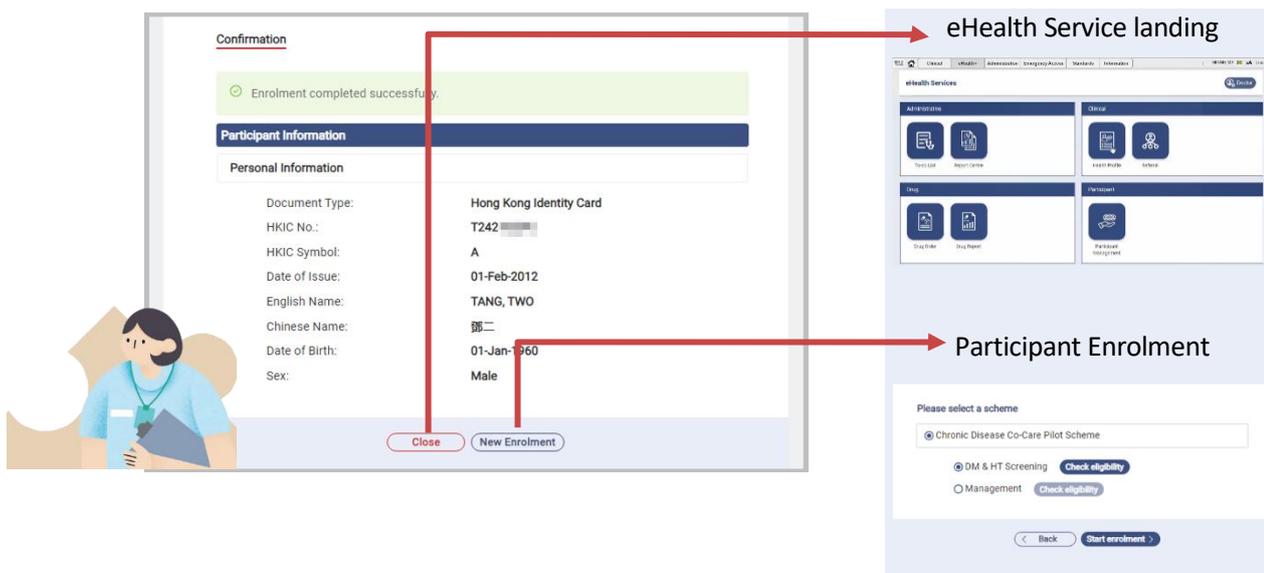


C Print the Family Doctor Appointment Slip with printer icon. Click [X] to close the popup.



See Appendix C for a sample.

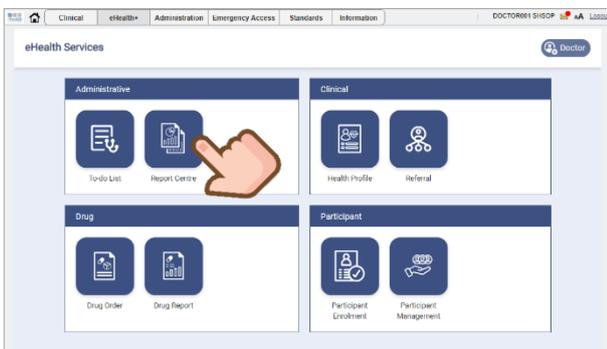
e Two navigation of action buttons will be displayed.



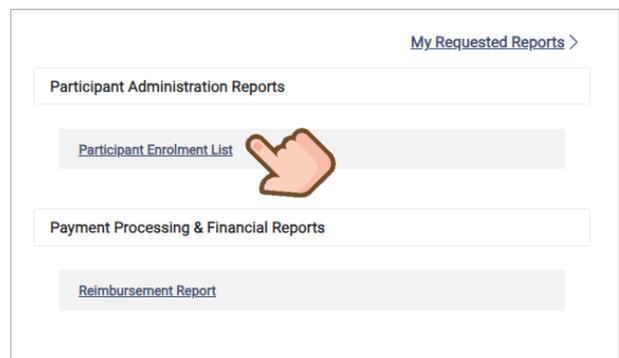
D. Enrolment List



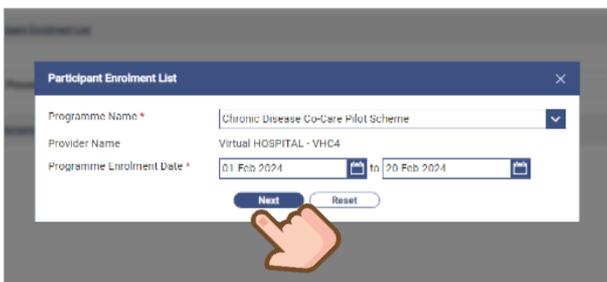
a Click **[Report Centre]** under **“Administrative”**.



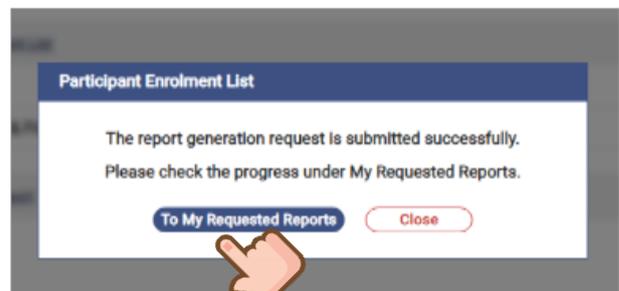
b Click **[Participant Enrolment List]** to proceed.



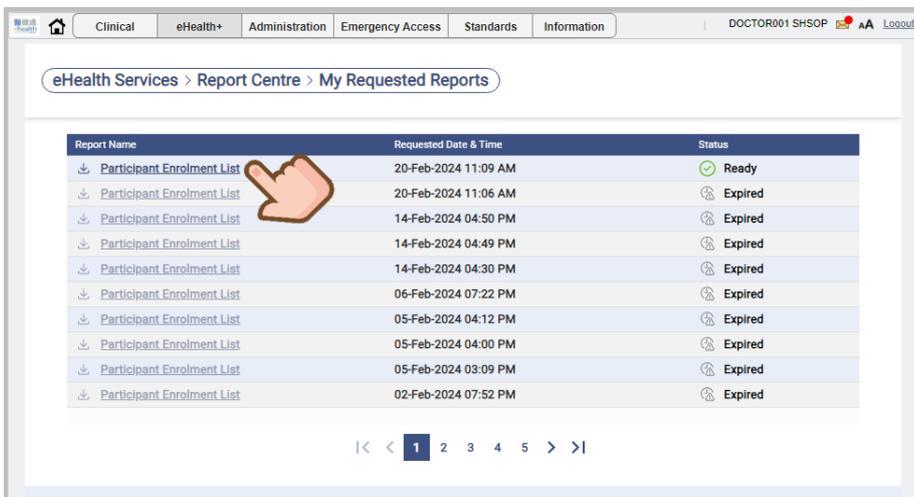
c Enter the enrolment date range for report.



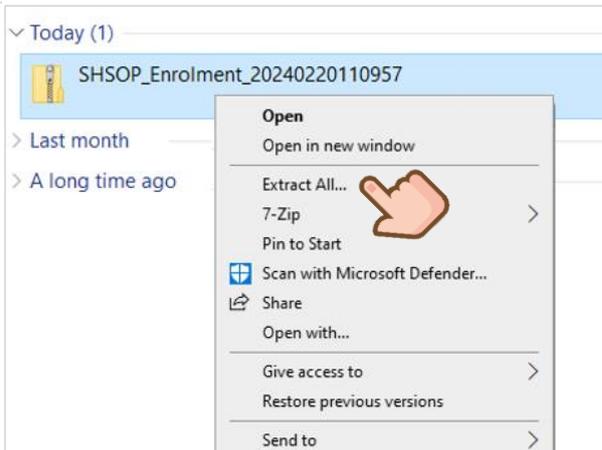
d Open **[To My Requested Reports]**.



e Click the [Participant Enrolment List] to download the zip file for the report. The downloaded enrolment list will be stated as Expired.



f Unzip the folder, with OTP sent to the user's eHRSS communication means.



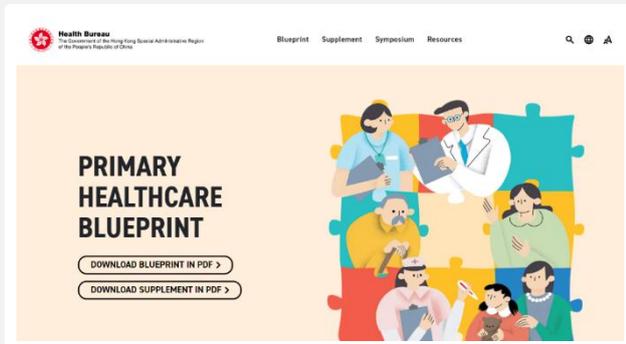
g The list includes all enrolled cases under the DHC district of login operator.

Participant Name	Barcode Date	Barcode Date	HR No.	Flow (Mobile)	DHC Membership No.	DHC District	Print Ready Docx (Full Name)	Print Ready Docx Progression	Progression Status	Progression Start Date	Progression End Date	Management Plan	Scanned By
2. CHAN, SHI MING	A	06-Feb-2024	546414	352-7904	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
3. CHAN, SHI MING	A	06-Feb-2024	158671	352-7904	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
4. CHAN, SHI MING	A	06-Feb-2024	281755	352-4449	24000	Central and Western	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
5. CHAN, SHI MING	A	06-Feb-2024	58796	352-8888	24000	Wai Chi	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
6. CHAN, SHI MING	A	06-Feb-2024	58104	352-7904	24000	Wai Chi	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
7. CHAN, SHI MING	A	06-Feb-2024	45504	352-4994	24000	Breton	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
8. CHAN, SHI MING	A	06-Feb-2024	57646	352-9544	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Completed	01-Feb-2024	01-Feb-2024	DHC
9. CHAN, SHI MING	A	06-Feb-2024	57646	352-9544	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	Management	Active	01-Feb-2024	HT + DM management	DHC
10. CHAN, SHI MING	A	06-Feb-2024	400193	352-7904	24000	Yau Tsim Mong	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
11. CHAN, SHI MING	A	06-Feb-2024	58383	352-7904	24000	Kowloon City	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
12. CHAN, SHI MING	A	06-Feb-2024	520011	352-4948	24000	Kowloon City	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
13. CHAN, SHI MING	A	06-Feb-2024	963168	352-4978	24000	Kwan Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
14. CHAN, SHI MING	A	06-Feb-2024	166793	352-7904	24000	Tai Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
15. CHAN, SHI MING	A	06-Feb-2024	513557	352-4444	24000	Sha Tin	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
16. CHAN, SHI MING	A	06-Feb-2024	699394	352-4304	24000	Island	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
17. CHAN, SHI MING	A	06-Feb-2024	490172	352-4308	24000	Tuen Mun	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
18. CHAN, SHI MING	A	06-Feb-2024	584755	352-7904	24000	Wang Tai Sha	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
19. CHAN, SHI MING	A	06-Feb-2024	518431	352-5654	24000	Tuen Wan	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
20. CHAN, SHI MING	A	06-Feb-2024	78252	352-7904	24000	Southern	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
21. CHAN, SHI MING	A	06-Feb-2024	699772	352-3996	24000	Yuen Long	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
22. CHAN, SHI MING	A	06-Feb-2024	486669	352-7777	24000	222 Healthcare Hospital	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
23. TEST, Y992	A	06-Feb-2024	191784	352-5555	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		DHC
24. TEST, Y992	A	06-Feb-2024	100109	352-6666	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		DHC
25. TEST, Z999	A	06-Feb-2024	500000	352-6666	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		DHC
26. TEST, B990	A	06-Feb-2024	60467	352-9999	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		DHC
27. TEST, J423	T	06-Feb-2024	684529	352-4444	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Completed	01-Feb-2024	01-Feb-2024	Ready Doctor
28. TEST, J423	T	06-Feb-2024	684529	352-4444	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	Management	Completed	01-Feb-2024	01-Feb-2024	HT + DM management
29. TEST, J423	T	06-Feb-2024	684529	352-4444	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	Management	Active	01-Feb-2024	01-Feb-2024	PU by family doctor for Pre DM
30. TEST, H990	A	06-Feb-2024	684529	352-6666	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Completed	01-Feb-2024	01-Feb-2024	DHC
31. TEST, H990	A	06-Feb-2024	684529	352-6666	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	Management	Active	01-Feb-2024	01-Feb-2024	HT + DM management
32. TEST, G999	A	06-Feb-2024	174629	352-7777	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Completed	01-Feb-2024	01-Feb-2024	Ready Doctor
33. PARTICIPANTPARTICIP	A	06-Feb-2024	694000	352-4444	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
34. SESSOR, TEST	A	06-Feb-2024	121358	352-9478	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
35. PARTICIPANTPARTICIP	A	06-Feb-2024	538464	352-4444	24000	Sham Shui Po	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
36. TEST, Y992	A	06-Feb-2024	684529	352-8888	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
37. TEST, F190	A	06-Feb-2024	507941	352-6666	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
38. CHAN, SHI MING	A	06-Feb-2024	696330	352-9999	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
39. CHAN, SHI MING	A	06-Feb-2024	760311	352-7904	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor
40. CHAN, SHI MING	A	06-Feb-2024	670364	352-8888	24000	Kwai Tsang	SHSOP, DOCTOR001	28349	DM & HT Screening	Active	01-Feb-2024		Ready Doctor

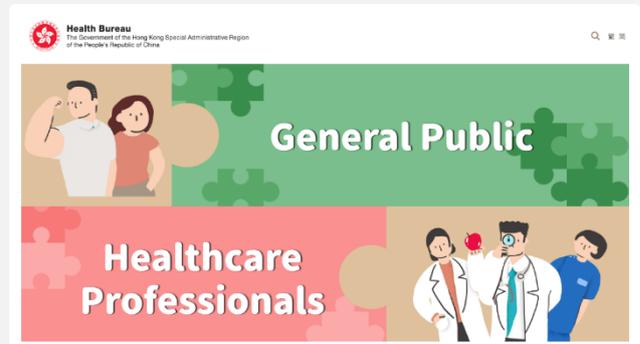
Helpdesk Support

Helpdesk Support List	Phone No.
CDCC Call Centre Hotline	2157 0500
eHRSS Healthcare Staff Hotline	3467 6230 (<i>Line is open 24 hours.</i>)
eHRSS Technical Support Hotline	3467 6250 (<i>Line is open 24 hours.</i>)

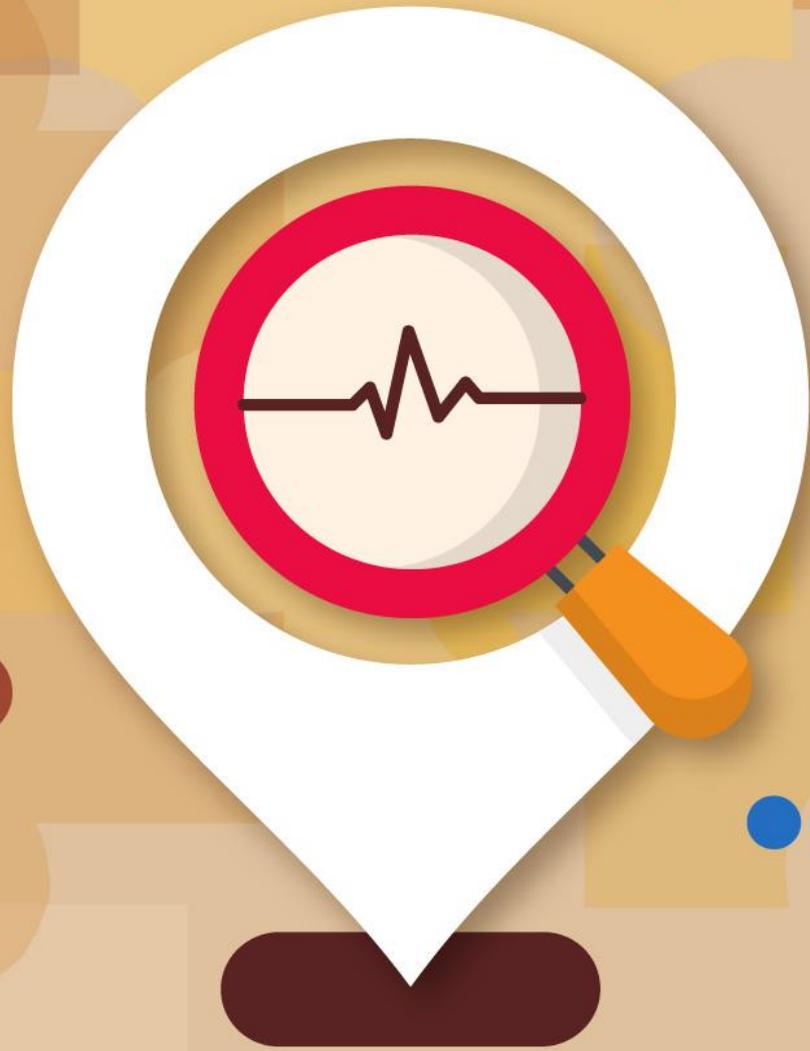
Images sources from



www.primaryhealthcare.gov.hk/bp/en/index.html

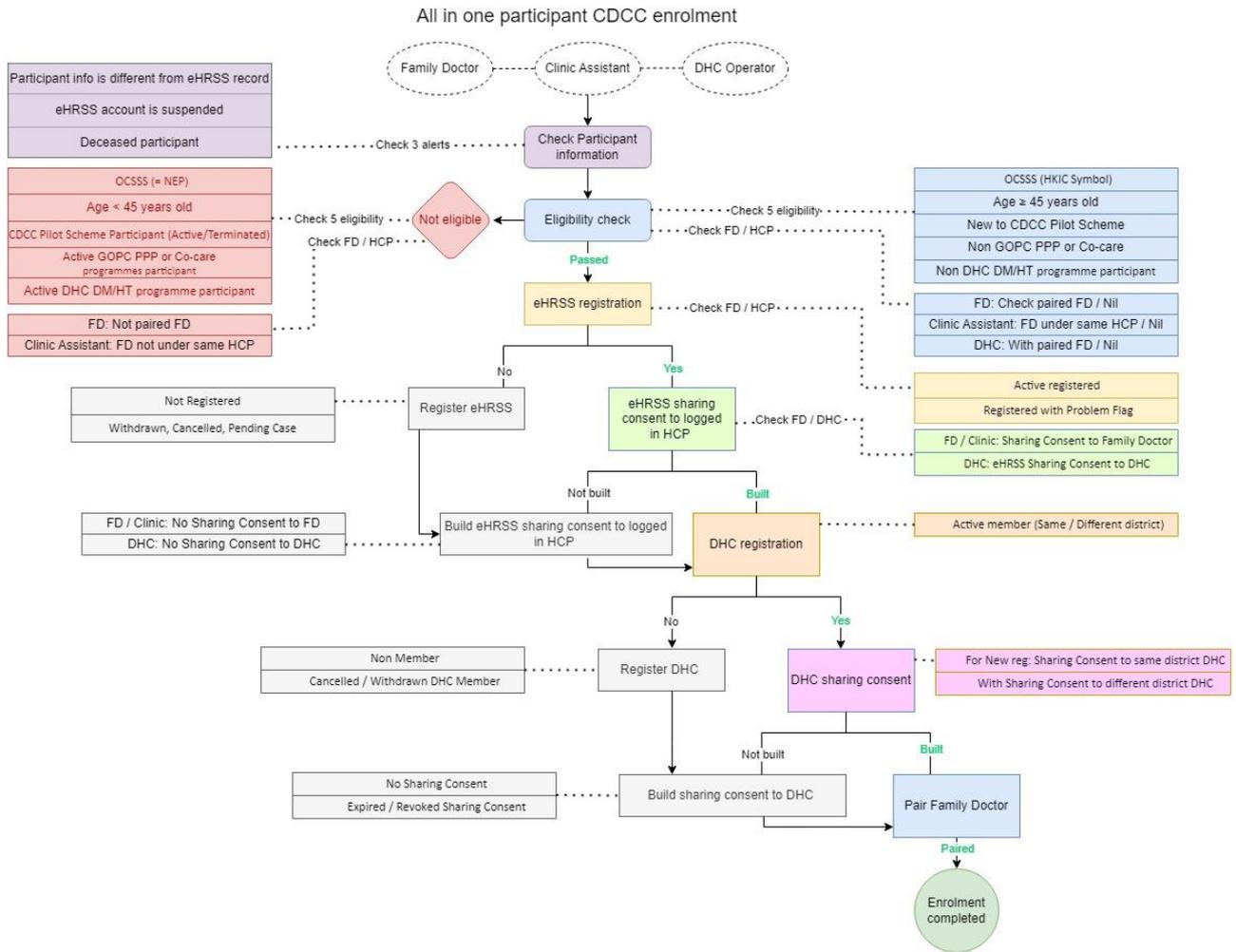


www.primaryhealthcare.gov.hk/cdcc/en/index.html



Appendices

Appendix A - All in one participant enrolment for CDCC Screening



Appendix B - Family Doctor Appointment Slip (Enrolment to Screening) (Page 1 of 2)

慢性疾病共同治理先導計劃 Chronic Disease Co-Care Pilot Scheme

家庭醫生預約便條 Family Doctor Appointment Slip



Referral No.:
12345 67890 12345

服務使用者資料

Participant Particulars

姓名: 陳大明
Name: CHAN, TAI MING
香港身份證 HKIC No.: VH000XXX(0)
性別 Sex: 男 Male
地區: 地區康健中心-葵青
District: DHC-KWAI TSING

預約便條資料

Appointment Slip Details

參加計劃:	慢性疾病共同治理先導計劃
Enrolled Programme:	Chronic Disease Co-Care Pilot Scheme (CDCC)
計劃服務:	糖尿病及高血壓篩查
Programme Service:	DM & HT Screening
家庭醫生:	CHAN, TAI MING
Family Doctor:	
預約便條簽發日期:	2023 年 6 月 30 日
Appointment Slip Issue Date:	30-Jun-2023
預約便條有效日期:	2023 年 12 月 27 日
Appointment Slip Expiry Date:	27-Dec-2023
(本預約便條自簽發之日起 180 天內有效 This appointment slip letter is valid for 180 days from the date of issue.)	

Appointment Date / Time:

預約日期 / 時間: _____

請攜同此預約便條及有效身份證明文件正本以接受服務。

Please bring along this appointment slip and valid original copy of identity document for healthcare service.

Printed by: WONG, SIU MAN
Printed on: 02-Feb-2023 14:33

Appendix B - Family Doctor Appointment Slip (Enrolment to Screening) (Page 2 of 2)

服務地點

Service Location(s)

陳泰民醫務所(中環)	Chan Tai Ming Clinic (Central)
地址: 香港中環貿易商場 3 樓 10 室	Address: Room 10, 3/F, Trading Centre, Central, Hong Kong
電話: 31234567	Tel No.: 31234567
陳泰民醫務所(旺角)	Chan Tai Ming Clinic (Mong Kok)
地址: 九龍旺角太平中心 3 樓 10 室	Address: Room 10, 3/F, Tai Ping Centre, Mong Kok, Kowloon
電話: 31234568	Tel No.: 31234567

如有查詢，請向所屬地區康健中心聯絡。

Please contact district DHC for any enquiries.

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Printed on: 02-Feb-2023 14:33

Appendix C - Family Doctor Appointment Slip (Enrolment to Management) (Page 1 of 2)

慢性疾病共同治理先導計劃 Chronic Disease Co-Care Pilot Scheme

家庭醫生預約便條 Family Doctor Appointment Slip



Referral No.:
12345 67890 12345

服務使用者資料

Participant Particulars

姓名： 陳三
Name: CHAN, THREE

香港身份證 HKIC No.: J071***(*)

性別 Sex: 男 Male

地區： 葵青地區康健中心 TEST
District: KTSIDHC TEST

預約便條資料

Appointment Slip Details

參加計劃： Enrolled Programme:	慢性疾病共同治理先導計劃 Chronic Disease Co-Care Pilot Scheme
計劃服務： Programme Service:	糖尿病及高血壓管理（用於過渡於計劃中發現有糖尿病/高血壓/前期糖尿(糖化血紅蛋白6.0-6.4%/ 空腹血糖6.1-6.9 mmol/L的現有地區康健中心會員) Management (for existing DHC members who found as DM/HT/ Pre-DM (HbA1c 6.0-6.4%/FPG 6.1-6.9 mmol/L) migrating from previous DHC programmes)
家庭醫生： Family Doctor:	測試醫生一 SHSOP, DOCTOR001
預約便條簽發日期： Appointment Slip Issue Date:	2024年2月14日 14-Feb-2024
預約便條有效日期： Appointment Slip Expiry Date:	2024年8月12日 12-Aug-2024
(本預約便條自簽發之日起180天內有效 This appointment slip letter is valid for 180 days from the date of issue.)	
預約日期/時間： Appointment Date / Time:	_____

請攜同此預約便條及有效身份證明文件正本以接受服務。

Please bring along this appointment slip and valid original copy of identity document for healthcare service.

Printed by: WONG, SIU MAN
Printed on: 02-Feb-2023 14:33

Appendix C - Family Doctor Appointment Slip (Enrolment to Management) (Page 2 of 2)

服務地點

Service Location(s)

地址: 九龍觀塘區宏遠街1號一號九龍一號九龍6樓	Virtual HOSPITAL - VHC4
電話: 3256	Address: 6/F, ONE KOWLOON, ONE KOWLOON, 1, WANG YUEN ST, KWUN TONG DISTRICT, KLN
	Tel No.: 3256

如有查詢，請向所屬地區康健中心聯絡。

Please contact district DHC for any enquiries.



User Manual
for CDCC Pilot Scheme Participant Enrolment
to Screening and Management (DHC Nurse)
[G137]

March 2024

The Government of the Hong Kong Special Administrative Region